CONFIDENTIAL

22 APR 1974

MEMORANDUM FOR: Director of Security

SUBJECT

Office of Security Monthly Report

of Trends and Highlights for

March 1974

- 1. Attached is the Office of Security Monthly Report of Trends and Highlights for March 1974.
- 2. The traditional areas of work involving investigations and clearances of staff employees continue to reflect a declining trend although bolstered by summer employee cases. Work involving the ongoing activities of the Agency and the Office of Security remains strong, in clearances, operational support, and support involving the use of the computer systems of the Office of Security.
- 3. In the area of security file management, the indications are that the microfiche program has completed the conversion cycle from microfiching files held in the Records Center to microfiching files being retired directly off the shelves at Headquarters. A net decrease in hard copy file holdings should soon become evident.

25X1A



Deputy Director of Security (P&M)

Attachment

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